



## Working Student (f/m): Communication & Operations

### LOCATION

Walldorf/St. Leon-Rot,  
Baden-Wuerttemberg, Germany

### WORK AREA

Corporate Operations

### EXPECTED TRAVEL

0%

### CAREER STATUS

Student

### EMPLOYMENT TYPE

Limited Part Time

### CONTACT INFORMATION

Ms. L. Moehlinger (Tel.: +49 6227 7-48599)

### REFERENCE CODE

DE-55069618-EN-11-003

### ADDITIONAL INFORMATION

Start date: as soon as possible

Do you demand the best from your professional career? Are you inspired by excellence? At SAP, you will have the power to make a real impact. As the global market leader for business software, SAP helps companies and organizations in more than 25 industries to run better.

### PURPOSE AND OBJECTIVES

Within the COO board area of SAP, the mission of Quality Governance & Production is to foster quality throughout our company, help all teams to deliver best-in-class quality solutions and to ensure that SAP transforms into a best-run business - also from a quality perspective. As part of our daily execution we deliver crucial services along the product lifecycle, manage delivery logistics and partner qualifications as well as the market introduction of our solutions and products. Furthermore, we drive strategic projects for our COO Board Member and execute strategic processes to serve key customer requirements and to manage early customer engagements.

Within this environment, the Operations Team functions as a professional service provider and communication hub of our Quality unit. Besides being in charge of all communication & event activities, our team is responsible for supporting our top management as well as strategy definition, board relationship management, reporting, budgeting, controlling, HR/ people aspects and execution of COO Programs along key SAP solutions (e.g. SAP ERP, SAP Analytics etc.)

To support our team in one of the outlined team capabilities, we are looking for an engaged and committed student (f/m) that is interested in helping us exceeding in these topics and with it learn the core aspects of operational management in one of the core areas at SAP.

### EXPECTATIONS AND TASKS

We expect the student (f/m) to be able to integrate in a young & professional communication team and to support the various activities around effective marketing & communication within our unit. This will also be a great opportunity to work in a very challenging department (responsible for SAP's Quality) and support and with that learn all key operational and management aspects that are required to successfully fulfill our quality mission. As we are working very closely with our senior management as well as on board level, the student (f/m) might get the opportunity - depending on his/her performance - to be part of senior and/ or board meetings and learn the way SAP works directly from one of their leaders. Depending on the qualification of the student (f/m), we can also include him/ her in additional strategic projects that we are running within our quality department - ranging from controlling tasks, solution analysis work up to risk management, department reporting or people related topics (HR).

### EDUCATION AND QUALIFICATIONS / SKILLS AND COMPETENCIES

- Student (f/m) at a university or university of applied sciences
- All fields of study are equally preferred
- Good knowledge of communication work and the required skills (e.g. event management, organizational duties, writing (announcement creation) preferred, if the student (f/m) is interested in supporting the communication & event team)
- Analytical skills and the ability to work conceptually
- Excellent team player and proactive networking abilities on a global basis
- Ability to work across functions, regions and countries combined with excellent interpersonal skills
- Fluency in German and English language
- MS PowerPoint, WORD, Excel
- Open-minded personality, communicator



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- Working experience with or exposure to senior management is helpful, but not required

### WORK EXPERIENCE

Previous work experience (e.g. internship) is beneficial.

Your set of application documents should contain a cover letter, a resume in table form, school leaving certificates, current university transcript of records, copies of any academic degrees already earned, and if available, references from former employers (including internships). Please describe as well your experience and skills in foreign languages and computer programs/ programming languages.

### SAP'S DIVERSITY COMMITMENT

To harness the power of innovation, SAP invests in the development of its diverse employees. We aspire to leverage the qualities and appreciate the unique competencies that each person brings to the company.