



## Intern (f/m): SAP Language Services (Account Management)

### LOCATION

St. Leon-Rot, Baden-Wuerttemberg, Germany

### WORK AREA

Communications

### EXPECTED TRAVEL

0%

### CAREER STATUS

Student

### EMPLOYMENT TYPE

Limited Full Time

### CONTACT INFORMATION

Ms. L. Moehlinger (Tel.: +49 6227 7-48599)

### REFERENCE CODE

DE-54852186-EN-11-003

### ADDITIONAL INFORMATION

Start date: 01.12.2011

Do you demand the best from your professional career? Are you inspired by excellence? At SAP, you will. As the global market leader for business software, SAP helps companies and organizations in more than 25 industries to run better.

### PURPOSE AND OBJECTIVES

SAP Language Services (SLS) operate as part of Globalization Services (GS) line of business and constitute SAP's internal organization that provides a range of quality-driven professional translation services. Each year, SLS translate – through a large pool of language suppliers – more than 100,000,000 words into 37 languages for SAP Products and Solutions, using both proprietary and industrial standard tools and processes to ensure excellent services delivery.

### EXPECTATIONS AND TASKS

- Preparing word-based and XML-based translation packages/ follow-up steps after the translation phase (no translation, rather technical support on PC)
- Technical analysis of translation material (SDL Trados 2007)
- Working with ERP-based products (SAP Content Management System)
- Updating internal documentation
- Using Access databases
- Internal communication

The student (f/m) will have the opportunity to gain insight into the working life of a global company and to gather experience with translation processes and tools.

Even though the student's work is straightforward and repetitive it is essential as it is part of the whole translation and quality process and therefore crucial for our team's entire workflow.

### EDUCATION AND QUALIFICATIONS / SKILLS AND COMPETENCIES

- Student (f/m) at a university or university of applied sciences
- Preferred field of study: Translation Studies, Applied Languages
- Very good knowledge of English and Russian is prerequisite, other languages are beneficial
- Responsible, agile and independent working style
- Good communication skills
- HTML and XML knowledge is beneficial

Your set of application documents should contain a cover letter, a resume in table form, school leaving certificates, current university transcript of records, copies of any academic degrees already earned, and if available, references from former employers (including internships). Please describe as well your experience and skills in foreign languages and computer programs/ programming languages.

!PLEASE APPLY ONLINE ON [WWW.CAREERSATSAP.COM](http://WWW.CAREERSATSAP.COM)!

### SAP'S DIVERSITY COMMITMENT

To harness the power of innovation, SAP invests in the development of its diverse employees. We aspire to leverage the qualities and appreciate the unique competencies that each person brings to the company.