



Center for Evaluation and Development (C4ED)
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68161 Mannheim

Contact:
jobs@c4ed.org

French-speaking intern for the research department at C4ED

The Center for Evaluation and Development (C4ED) is looking for a French-speaking intern to support the research department for a period of 3 months, starting as soon as possible. We will evaluate applications on a rolling basis.

C4ED is a non-profit research center aiming at improving development effectiveness through impact evaluations, statistical analysis, research and support to evidence-based policymaking. C4ED offers the possibility for enrolled students to gather first-hand experience in impact evaluation and international development.

You will work with a team of experienced researchers and project managers and gain hands-on experience in highly relevant projects run by a vibrant research institute in international development. You will be able to get insights into the work of major international organizations and institutions such as the EUTF. A senior team member will onboard and mentor you to ensure your personal development.

Formal Requirements

Undergraduate or graduate students must fulfil the following formal requirements in order to work with us:

- The internship must be stipulated as a mandatory element (*Pflichtpraktikum*) in the examination regulations (*Prüfungsordnung*) to obtain a certain amount of credit points
- The internship cannot be longer than three months
- A valid visa for Germany/EU*

*Note that C4ED cannot pay for any costs incurred by visa or related services.

Profile of Candidates

You are a motivated student in social sciences (Economics, Sociology, Political science) or a related field and are interested in gaining first-hand experience in the field of impact evaluations and development economics. Students should have a very good grade point average (GPA) and an excellent command in English and French.

In addition to the above-mentioned requirements, students are expected to possess an excellent command in MS office software. Prior experience with desk reviews, portfolio evaluations, analysis of qualitative data or statistical analysis is a plus. Students should be willing to learn new programs (Nvivo, Maxqda, SurveyCTO etc.) and apply them on our projects. Prospective candidates will be closely working with the Principal Investigators of projects and thereby mainly assisting with document and literature review and questionnaire design and programming.



Potential tasks

- Desk review and literature research
- Report writing and formatting (in Word)
- Assistance in development, programming and bench-testing of questionnaires
- Assistance in data quality assurance during data collection
- Assistance in preparation of workshops and meetings
- Communication support

Please attach the following documents to your application:

- Enrollment certificate
- Proof of mandatory internship (*Pflichtpraktikum*) from your administration or examination regulations (*Prüfungsordnung*) pointing to the mandatory internship
- Cover letter (optional)
- CV
- Stata do-files (if available)
- Transcript of Records (B.A. and M.A. if applicable)
- References from prior employment

For further information, please contact jobs@c4ed.org.

Please submit your application by email to jobs@c4ed.org mentioning “Application french-speaking intern” in the subject. Short-listed candidates will be contacted.