



Project Management Internship at Danish-owned Localization Agency in Málaga

COMUNICA, a boutique Nordic-owned localization and translation agency based in Málaga, is offering an **on-site Project Management Assistant Internship** for a **minimum duration of 6 months**.

Due to increasing project volumes, we are looking for an **extra set of hands** to support our Project Management team in the daily coordination of multilingual localization projects. This internship is ideal for candidates who thrive in fast-paced environments and want hands-on exposure to the operational side of the localization industry.

What we offer

We offer a focused and practical internship in a highly dynamic localization environment. You will gain first-hand experience with real client projects and learn how professional Language Service Providers (LSPs) operate on a day-to-day basis.

As a PM Assistant Intern, you will:

- Support Project Managers with the planning, coordination, and delivery of localization projects
- Assist with job setup, scheduling, and tracking deadlines across multiple languages
- Communicate with translators, reviewers, and internal stakeholders
- Help ensure quality, consistency, and timely delivery of projects
- Learn about vendor management, quality assurance, and internal workflows
- Gain hands-on experience with industry-standard project management systems and CAT tools

If your **native language is Scandinavian, Dutch, French, Italian or German**, the internship can also be **combined with translation or linguistic tasks**, depending on workload and interest.

Who we are looking for

We are looking for a highly motivated and reliable intern who is comfortable working in a fast-moving, sometimes high-pressure environment.

You should:

- Be able to handle **stressful situations** and tight deadlines
- Have strong **critical thinking and analytical skills**

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- Be comfortable **thinking on your feet** and making quick, well-reasoned decisions
- Be used to **multitasking** and juggling multiple tasks simultaneously
- Have good **time management and organizational skills**
- Be proactive, structured, and detail-oriented
- Have an interest in project management, localization, or the language industry

Why do a PM internship at COMUNICA?

An internship at COMUNICA provides valuable practical experience that bridges the gap between theory and real-world operations. You will gain insight into how international localization projects are managed from start to finish and develop skills that are highly relevant for future roles in project management, operations, or localization.

We emphasize:

- Relevant, hands-on work experience
- Close collaboration with Senior Project Managers
- Continuous learning and responsibility from day one
- Exposure to real clients, real deadlines, and real workflows

You will be part of a young, international, and dynamic team, with the opportunity to take on increasing responsibility over the course of your internship.

Practical information

- **Location:** On-site internship at our office in Fuengirola (Málaga province), Spain
- **Duration:** Minimum **6 months** (longer stays are highly preferred)
- **Start date:** As soon as possible or by agreement
- **Compensation:** This is an unpaid internship

ERASMUS

We highly recommend applying for an **Erasmus internship or traineeship grant** to support your stay. All our previous interns have successfully obtained Erasmus funding.

Application process



Please send your application (CV and short motivation) to:
interns@comunica.dk

Your application should include:

- Where you found the internship advertisement
- Your preferred start date and availability (minimum 6 months)
- A short description of your background and interest in project management
- CV with education, work experience, and relevant skills

This internship is an excellent opportunity to build operational skills, strengthen your CV, and gain insight into the inner workings of a fast-growing international localization agency.

We look forward to receiving your application.

Paula Hilligoss

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